



**Marine Creek Ranch**  
Homeowners Association

# NEWSLETTER

JANUARY 2025



## How to Pay Assessments

Your Semi-annual HOA Assessments are due January 1st and late if received after January 31st. Please email Shannon Ratliff if you need a copy of your statement.

### Payment options:

- **Send payment to this address:**

PO BOX 294047 Lewisville, TX 75029

- **Make an online Payment:**

Go to the online Payment Portal at [Lswpm.cincwebaxis.com](http://Lswpm.cincwebaxis.com) **OR** download our app and search for Legacy Southwest Management Property. Create an account. It takes up to 24 hours for the account to be registered.

You can scan the QR Code to access the website.



## Management Team

**Michelle Dando, Community Manager**

[Michelle@legacysouthwestpm.com](mailto:Michelle@legacysouthwestpm.com)

**Shannon Ratliff, Administrative Assistant**

[Shannon@legacysouthwestpm.com](mailto:Shannon@legacysouthwestpm.com)

**Steve Duckworth, Compliance Manager**

[Steve@legacysouthwestpm.com](mailto:Steve@legacysouthwestpm.com)

**Amenity Key Request or issues**

[poolkeys@legacysouthwestpm.com](mailto:poolkeys@legacysouthwestpm.com)

## FAQs

**Lost your statement?**

Email Shannon, administrative assistant, for a copy of your statement.

**Need a payment plan?**

Email [kelsey@legacysouthwestpm.com](mailto:kelsey@legacysouthwestpm.com) for a payment plan form.

**Need a fee waiver?**

Email [kelsey@legacysouthwestpm.com](mailto:kelsey@legacysouthwestpm.com)

**Questions about violations or violation fee?**

Email Steve, your compliance manager [steve@legacysouthwestpm.com](mailto:steve@legacysouthwestpm.com)





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## Covenant Highlight

- **Holiday Decorations**

Seasonal lights/decorations may be installed and in operation beginning November 1st through January 15th. Seasonal decorations must be removed from public view one week after the prescribed end date. Approval for any large holiday decorations outside of this time period should be requested from the ACC. Other non-holiday festivities (graduations, birthdays, etc.) with outdoor decorations do not require ACC approval but should be in good taste and removed in a timely fashion. Any large outdoor decorations may wish to notify the ACC to avoid any misunderstandings should the management company do a drive through the community to check for violations.

- **Fence Maintenance**

10.1 Duty of Maintenance. The Owner of each Lot shall, at his sole cost and expense, keep his Lot and Dwelling Unit in a well-maintained, safe, clean and attractive condition at all times.

This includes keeping all portions of your fence in good condition. Any damaged or missing pickets, worn or uneven stain should be repaired or replaced immediately.



## Making a Change?

### Submit an ACC

If you're making a change to the outside of your home please make sure to submit an ACC application for review and approval.

Visit [www.Marinecreekranchhoa.com](http://www.Marinecreekranchhoa.com)

## Community Website

[www.marinecreekranchhoa.com](http://www.marinecreekranchhoa.com)

Here you can find:

- Amenity Request Form
- ACC Request Form
- Governing Documents
- Link to pay dues
- Set up a payment plan
- Latest news

To be notified of meetings and events, when you create an account, you must check the box "Send me electronic emails and newsletters from the association."

## Neighborhood Patrol Officer (NPO)

**Name: Robert Herrera (D14)**

Email: [robert.herrera@fortworthtexas.gov](mailto:robert.herrera@fortworthtexas.gov)

Phone: 817-944-8188





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# 2024 HOLIDAY

## *Party*

