

# Marine Creek Ranch Homeowners Association, Inc

March 15, 2023

Dear Homeowner:

Per the governing documents of the Marine Creek Ranch Homeowners Association, there will be an Annual Meeting of the members on **Thursday, April 13, 2023, at 6:30 p.m. at Ed Willkie Middle School Cafeteria, 6129 Texas Shiner Dr., Fort Worth, TX** The meeting will be held for the following purposes:

1. To elect three (3) new Board Members
2. Provide an overview and accomplishments of 2022
3. Discuss future plans of the HOA

**Please find the following enclosed:**

1. An agenda for the Annual Meeting.
2. A proxy form in the event in case you are unable to attend.
3. A Board Member Candidate form.

**In the event you are unable to attend the meeting, please complete the enclosed proxy form and return it no later than noon, Thursday, April 13, 2023** by email to [Michelle@legacysouthwestpm.com](mailto:Michelle@legacysouthwestpm.com).

During the Annual Meeting, the owners will elect three (3) members to the Board. In anticipation of the Annual Meeting, nominations were taken for the Board of Directors. Please be advised that floor nominations will also be called for during the Meeting. In the event an in-person meeting cannot be held, no floor nominations will take place.

If Quorum is not met at the meeting that starts at 6:30, then we will adjourn and reconvene the meeting starting at 6:40 in an attempt to obtain the required, reduced quorum. If quorum is not met at the reconvened meeting, then such meeting will be adjourned, and a final meeting will be held at 6:50 where quorum will be obtained by those owners who are present in person or by proxy.

Please arrive at the meeting a few minutes early in order to sign in and receive your materials before the meeting starts. The meeting will promptly begin at 6:30 p.m. We look forward to seeing you at the meeting.

Regards,  
Legacy Southwest Property Management

Legacy Southwest Property Management, LLC  
8668 John Hickman Parkway, Ste., 801  
Frisco, TX 75034  
Phone: 214.705.1615 Email: michelle@legacysouthwestpm.com

# **Marine Creek Ranch Homeowners Association, Inc**

## **2023 Annual Meeting Agenda April 13, 2023**

- I. Call to Order**
  - a. Establish Quorum**
  - b. Proof Of Notice**
  - c. Introductions**
  
- II. Approval of Minutes of Last Meeting**
  
- III. Election of Three (3) Board Members**
  - a. Nominations from the Floor**
  - b. Introduction of Candidates**
  - c. Voting**
  - d. Announcement of Election Results**
  
- IV. 2022 Year End Financial Recap**
  
- V. 2022 Accomplishments**
  
- VI. 2023 Plans**
  
- VII. New Business**
  
- VIII. Adjournment**

**Marine Creek Ranch  
Homeowners Association, Inc  
2023 Annual Meeting  
Proxy**

**KNOW ALL MEN BY THESE PRESENTS**, that the undersigned Homeowner in Marine Creek Ranch Homeowners Association does hereby constitute, authorize, and appoint: **(please check one of the options below):**

Option #1 \_\_\_\_\_ (name) (someone who will attend the meeting on your behalf)

By this designation of proxy, the Proxy Holder may attend and represent the Homeowner with the full power to vote and act for the Homeowner in the same manner, to the extent and with the same effect as if the Homeowner were personally present.

Option #2 \_\_\_\_\_ (name) A Director of the Board who is not running for re-election for both voting and quorum purposes as the Proxy for the Homeowner to act on behalf of Homeowner at the Annual Meeting of members of Marine Creek Ranch Homeowners Association, and at any adjournment of the Annual Meeting or any subsequent meeting called to conduct or complete the Annual Meeting.

The Proxy Holder shall have full power to represent the Homeowner and vote on all issues and motions that are properly presented at the meeting(s) for which this designation of proxy is effective. The Proxy shall have the authority to vote entirely at the discretion of the Proxy.

Option #3 **This proxy is to be used for quorum purposes only and will not be used for their voting privileges.**

Unless sooner terminated, this voting instrument shall terminate automatically upon the final adjournment of the Annual Meeting for which it is given.

**Deadline to return this form is Thursday, April 13, 2023 at Noon.**

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Owner's Name (Printed)

Signature of Owner

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Owner's Property Address

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Date

Legacy Southwest Property Management, LLC  
8668 John Hickman Parkway, Ste., 801  
Frisco, TX 75034  
Phone: 214.705.1615 Email: michelle@legacysouthwestpm.com

# Marine Creek Ranch Homeowners Association, Inc

*By submitting this form, I acknowledge that I am aware that the information provided on this questionnaire will be published in the Annual Meeting Welcome Packet.*

PLEASE FILL OUT THIS PROFILE FORM IF YOU ARE INTERESTED IN RUNNING FOR  
THE BOARD OF DIRECTORS

NAME:	DAYTIME PHONE NUMBER:
ADDRESS:	EVENING PHONE NUMBER:

PLEASE TELL US ABOUT YOURSELF:  
(SPOUSE, KIDS, HOBBIES/INTEREST, ETC.)

PLEASE WRITE PAST EXPERIENCES/WORK THAT QUALIFIES YOU FOR A POSITION ON  
THE BOARD OF DIRECTORS:

WHAT WOULD YOU LIKE TO DO FOR THE ASSOCIATION?

**Deadline to submit this form is by 5PM on Wednesday April 12, 2023.**